

# School Emergency Drills Documentation Form

Kindergarten to 12

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill (3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Volunia Outcomes School (Marcellus)

Date of Drill: 9/29/15 Time drill was held: 8:50 (am/pm)

Exact time required to evacuate/shelter/secure: 8:55

Total Participants: 21

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Don Price

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

## Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVE SMITH Cass County Emergency Manager

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Cass County Sheriff

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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Kindergarten to 12

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 Lockdown/Shelter-in-Place Drill  
(3 required)

### Time of Drill

- Standard  
 Class Change  
 Recess  
 Lunch  
 Other Events

Name of Reporting School: Virginia Outcome School

Date of Drill: 10-13-15 Time drill was held: 11:00 (am/pm)

Exact time required to evacuate/shelter/secure: 11:05

Total Participants: 20

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Don Price

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

### Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Dave Smith / Cass County Emergency Mgr  
AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Michigan State Police  
OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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Kindergarten to 12

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 Tornado Drill (2 required)  
 Lockdown/Shelter-in-Place Drill  
(3 required)

## Time of Drill

- Standard  
 Class Change  
 Recess  
 Lunch  
 Other Events

Name of Reporting School: Volunia Outcome School

Date of Drill: 10-13-15 Time drill was held: 11:30 (am/pm)

Exact time required to evacuate/shelter/secure: 11:33

Total Participants: 20

This report is for emergency drill # 2 for school year 2015-16

Name of person conducting drill: Don Price

Title of person conducting drill: Principal

Signature of person conducting drill: Don Price

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Dave Smith / Cass County Emergency Mgr

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Sheriff

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_



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Kindergarten to 12

## Type of Drill

- Fire Drill (5 required)
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- Lockdown/Shelter-in-Place Drill  
(3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Volinia Outcove School

Date of Drill: 11/11/2015 Time drill was held: 1:00 (am/pm) (am)

Exact time required to evacuate/shelter/secure: 1:04

Total Participants: 15

This report is for emergency drill # 3 for school year 2015-16

Name of person conducting drill: Don Price

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

## Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVE Smith Cross County Emergency Mgr

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title [Signature]

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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Kindergarten to 12

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill (3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Volunia Outcomes School

Date of Drill: 3/10/16 Time drill was held: 10:10 (am/pm)

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: 20

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Bev Padgett

Title of person conducting drill: Administrative Asst

Signature of person conducting drill: Bev Padgett

## Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Dave Smith / Cass County Emergency Mgr

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Cass County

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

Kindergarten to 12

## Type of Drill

- Fire Drill (5 required)  
 Tornado Drill (2 required)  
 Lockdown/Shelter-in-Place Drill  
(3 required)

## Time of Drill

- Standard  
 Class Change  
 Recess  
 Lunch  
 Other Events

Name of Reporting School: Virginia Outcome School

Date of Drill: 4-14-16 Time drill was held: 10:30 (am/pm)

Exact time required to evacuate/shelter/secure: 1:32

Total Participants: 20

This report is for emergency drill # 4 for school year 2015-16

Name of person conducting drill: Don Price

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

## Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVE SMITH, Cass County EM ~~James Price~~

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_



# School Emergency Drills Documentation Form

Kindergarten to 12

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill (3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Virginia Outcomes School

Date of Drill: 4-14-16 Time drill was held: 11:30 (am/pm)

Exact time required to evacuate/shelter/secure: 1:15

Total Participants: 20

This report is for emergency drill # 2 for school year 2015-16

Name of person conducting drill: DON PRICE

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

## Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVE SMITH, CLAY COUNTY EM (PRESENT)

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

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Kindergarten to 12

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Virginia Outcomes School

Date of Drill: 4-14-16 Time drill was held: 11:00 (am/pm)

Exact time required to evacuate/shelter/secure: 1:00

Total Participants: 20

This report is for emergency drill # 2 for school year 2015-16

Name of person conducting drill: DON PRICE

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

### Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVE SMITH, Cass County EM

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_



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Kindergarten to 12

## Type of Drill

- Fire Drill (5 required)
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(3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Virginia Outcomes

Date of Drill: 5/27/2012 Time drill was held: 11:30 (am/pm)

Exact time required to evacuate/shelter/secure: 2 Minutes

Total Participants: 14

This report is for emergency drill # 5 for school year 2015-16

Name of person conducting drill: Don Price

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

## Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVE SMITH Cass County EM

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

# School Emergency Drills Documentation Form

Kindergarten to 12

**Type of Drill**

- Fire Drill (5 required)
- Tornado Drill (2 required)
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(3 required)

**Time of Drill**

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Virginia Outcome School 1

Date of Drill: 5/27/2016 Time drill was held: 1:30 (am/pm)

Exact time required to evacuate/shelter/secure: 4 min

Total Participants: 14

This report is for emergency drill # 3 for school year 2015-16

Name of person conducting drill: Don Price

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVE SMITH Cass County EM

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_