

**School Emergency Drills
Documentation Form**

**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #277756

School Year: 2025 - 2026

Type of Drill: Fire Drill

Time of Drill: 9:03 AM

Date of Drill: Tuesday, September 09, 2025

Time Drill Was Held: Regular Class
Time

Exact time required to evacuate/shelter: 02:53

Total Participants: 33

Comments:

Lesson Learned: begin attendance upon gathering, no student parking in spare lot

Signature of Person Conducting the Drill:

DAWN GEARING

Authorizer's Title: Administrative Assistant

Authorizer's Name: DAWN GEARING

Drill Was Coordinated With:

Emergency Management Coordinator: Manny
DeLaRosa

Public Safety Officer: Tiffany Graves

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #277757

School Year: 2025 - 2026

Type of Drill: Lock Down

Time of Drill: 12:05 PM

Date of Drill: Wednesday, September 17, 2025

Time Drill Was Held: Lunch

Exact time required to evacuate/shelter: 02:02

Total Participants: 37

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

DAWN GEARING

Authorizer's Title: Administrative Assistant

Authorizer's Name: DAWN GEARING

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLaRosa**

**Public Safety Officer: Tiffany
Graves**

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #277759

School Year: 2025 - 2026

Type of Drill: Fire Drill

Time of Drill: 2:20 PM

Date of Drill: Wednesday, October 08, 2025

Time Drill Was Held: Regular Class
Time

Exact time required to evacuate/shelter: 03:05

Total Participants: 41

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

DAWN GEARING

Authorizer's Title: Administrative Assistant

Authorizer's Name: DAWN GEARING

Drill Was Coordinated With:

Emergency Management Coordinator: Manny
DeLaRosa

Public Safety Officer: Tiffany Graves

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #277758

School Year: 2025 - 2026

Type of Drill: Tornado Drill

Time of Drill: 1:30 PM

Date of Drill: Tuesday, September 23, 2025

**Time Drill Was Held: Between
Classes**

Exact time required to evacuate/shelter: 01:19

Total Participants: 32

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

DAWN GEARING

Authorizer's Title: Administrative Assistant

Authorizer's Name: DAWN GEARING

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLaRosa**

Public Safety Officer: Tiffany Graves