

**School Emergency Drills
Documentation Form**

**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #86327

School Year: 2022 - 2023

Type of Drill: Fire Drill

Time of Drill: 8:15 AM

Date of Drill: Wednesday, May 31, 2023

**Time Drill Was Held: Regular Class
Time**

Exact time required to evacuate/shelter: 02:16

Total Participants: 37

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Tiffany Graves

School Emergency Drills Documentation Form

DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067

Drill ID: #86330

School Year: 2022 - 2023

Type of Drill: Lock Down

Time of Drill: 9:40 AM

Date of Drill: Wednesday, May 10, 2023

**Time Drill Was Held: Regular Class
Time**

Exact time required to evacuate/shelter: 01:48

Total Participants: 32

Comments:

Lesson Learned: door window coverings work, chains on doors work

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Tiffany Graves

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #86326

School Year: 2022 - 2023

Type of Drill: Fire Drill

Time of Drill: 12:00 PM

Date of Drill: Monday, April 10, 2023

Time Drill Was Held: Lunch

Exact time required to evacuate/shelter: 01:20

Total Participants: 40

Comments:

Lesson Learned: Students need to be directed to nearest exit. Some went to front door.

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

Emergency Management Coordinator: Manny
DeLarosa

Public Safety Officer: Tiffany
Graves

School Emergency Drills Documentation Form

DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067

Drill ID: #86332

School Year: 2022 - 2023

Type of Drill: Tornado Drill

Time of Drill: 10:45 AM

Date of Drill: Thursday, March 09, 2023

**Time Drill Was Held: Regular Class
Time**

Exact time required to evacuate/shelter: 01:39

Total Participants: 38

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Tiffany Graves

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #86329

School Year: 2022 - 2023

Type of Drill: Lock Down

Time of Drill: 1:45 PM

Date of Drill: Wednesday, January 11, 2023

**Time Drill Was Held: Regular Class
Time**

Exact time required to evacuate/shelter: 01:09

Total Participants: 27

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Tiffany Graves

**School Emergency Drills
Documentation Form**

**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #86325

School Year: 2022 - 2023

Type of Drill: Fire Drill

Time of Drill: 9:45 AM

Date of Drill: Tuesday, November 08, 2022

**Time Drill Was Held: Regular Class
Time**

Exact time required to evacuate/shelter: 01:38

Total Participants: 31

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Deputy Graves

School Emergency Drills Documentation Form

DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067

Drill ID: #86324

School Year: 2022 - 2023

Type of Drill: Fire Drill

Time of Drill: 10:15 AM

Date of Drill: Wednesday, October 12, 2022

**Time Drill Was Held: Regular Class
Time**

Exact time required to evacuate/shelter: 02:12

Total Participants: 29

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Deputy Graves

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #86331

School Year: 2022 - 2023

Type of Drill: Tornado Drill

Time of Drill: 1:30 PM

Date of Drill: Tuesday, September 27, 2022

**Time Drill Was Held: Between
Classes**

Exact time required to evacuate/shelter: 00:40

Total Participants: 28

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Deputy Graves

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #86328

School Year: 2022 - 2023

Type of Drill: Lock Down

Time of Drill: 12:05 PM

Date of Drill: Tuesday, September 20, 2022

Time Drill Was Held: Lunch

Exact time required to evacuate/shelter: 01:21

Total Participants: 23

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

**Public Safety Officer: Deputy
Graves**

**School Emergency Drills
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**DISTRICT: Marcellus Community Schools
BUILDING: Volinia Outcome Base School
54080 GARDS PR, MARCELLUS, MI 49067**

Drill ID: #86323

School Year: 2022 - 2023

Type of Drill: Fire Drill

Time of Drill: 9:00 AM

Date of Drill: Tuesday, September 13, 2022

**Time Drill Was Held: Regular Class
Time**

Exact time required to evacuate/shelter: 01:30

Total Participants: 24

Comments:

Lesson Learned:

Signature of Person Conducting the Drill:

Dawn Gearing

Authorizer's Title: Administrative Assistant

Authorizer's Name: Dawn Gearing

Drill Was Coordinated With:

**Emergency Management Coordinator: Manny
DeLarosa**

Public Safety Officer: Deputy Graves