

**School Emergency Drills  
Documentation Form**

**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID: #69256**

**School Year: 2021 - 2022**

**Type of Drill: Fire Drill**

**Time of Drill: 8:15 AM**

**Date of Drill: Wednesday, June 01, 2022**

**Time Drill Was Held: Regular Class  
Time**

**Exact time required to evacuate/shelter: 01:30**

**Total Participants: 14**

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title: Administrative Assistant**

**Authorizer's Name: Dawn Gearing**

**Drill Was Coordinated With:**

**Emergency Management Coordinator: Manny  
DeLaRosa**

**Public Safety Officer: Tiffany Graves**

**School Emergency Drills  
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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID:** #69255

**School Year:** 2021 - 2022

**Type of Drill:** Lock Down

**Time of Drill:** 9:40 AM

**Date of Drill:** Tuesday, May 10, 2022

**Time Drill Was Held:** Regular Class  
Time

**Exact time required to evacuate/shelter:** 01:30

**Total Participants:** 22

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**



**Authorizer's Title:** Administrative Assistant

**Authorizer's Name:** Dawn Gearing

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**Drill Was Coordinated With:**

**Emergency Management Coordinator:** Manny  
DeLaRosa

**Public Safety Officer:** Tiffany Graves

**School Emergency Drills  
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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID:** #69254

**School Year:** 2021 - 2022

**Type of Drill:** Fire Drill

**Time of Drill:** 12:00 PM

**Date of Drill:** Monday, April 11, 2022

**Time Drill Was Held:** Regular Class  
Time

**Exact time required to evacuate/shelter:** 01:58

**Total Participants:** 26

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title:** Administrative Assistant

**Authorizer's Name:** Dawn Gearing

**Drill Was Coordinated With:**

**Emergency Management Coordinator:** Manny  
DeLaRosa

**Public Safety Officer:** Tiffany Graves

**School Emergency Drills  
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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID: #69261**

**School Year: 2021 - 2022**

**Type of Drill: Tornado Drill**

**Time of Drill: 10:45 AM**

**Date of Drill: Thursday, March 10, 2022**

**Time Drill Was Held: Regular Class  
Time**

**Exact time required to evacuate/shelter: 01:06**

**Total Participants: 20**

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title: Administrative Assistant**

**Authorizer's Name: Dawn Gearing**

**Drill Was Coordinated With:**

**Emergency Management Coordinator: Manny  
DeLaRosa**

**Public Safety Officer: Tiffany Graves**

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**DISTRICT: Marcellus Community Schools  
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**Drill ID: #69258**

**School Year: 2021 - 2022**

**Type of Drill: Lock Down**

**Time of Drill: 10:15 AM**

**Date of Drill: Wednesday, January 12, 2022**

**Time Drill Was Held: Regular Class  
Time**

**Exact time required to evacuate/shelter: 01:45**

**Total Participants: 23**

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title: Administrative Assistant**

**Authorizer's Name: Dawn Gearing**

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**Drill Was Coordinated With:**

**Emergency Management Coordinator: David  
Smith**

**Public Safety Officer: Tiffany Graves**

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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
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**Drill ID:** #69259

**School Year:** 2021 - 2022

**Type of Drill:** Fire Drill

**Time of Drill:** 9:45 AM

**Date of Drill:** Tuesday, November 09, 2021

**Time Drill Was Held:** Regular Class  
Time

**Exact time required to evacuate/shelter:** 01:23

**Total Participants:** 21

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title:** Administrative Assistant

**Authorizer's Name:** Dawn Gearing

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**Drill Was Coordinated With:**

**Emergency Management Coordinator:** David  
Smith

**Public Safety Officer:** Tiffany Graves

**School Emergency Drills  
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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID: #69253**

**School Year: 2021 - 2022**

**Type of Drill: Fire Drill**

**Time of Drill: 10:15 AM**

**Date of Drill: Wednesday, October 13, 2021**

**Time Drill Was Held: Regular Class  
Time**

**Exact time required to evacuate/shelter: 01:01**

**Total Participants: 25**

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title: Administrative Assistant**

**Authorizer's Name: Dawn Gearing**

**Drill Was Coordinated With:**

**Emergency Management Coordinator: David  
Smith**

**Public Safety Officer: Tiffany Graves**

**School Emergency Drills  
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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID: #69260**

**School Year: 2021 - 2022**

**Type of Drill: Tornado Drill**

**Time of Drill: 1:40 PM**

**Date of Drill: Tuesday, September 28, 2021**

**Time Drill Was Held: Regular Class  
Time**

**Exact time required to evacuate/shelter: 01:02**

**Total Participants: 23**

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title: Administrative Assistant**

**Authorizer's Name: Dawn Gearing**

**Drill Was Coordinated With:**

**Emergency Management Coordinator: David  
Smith**

**Public Safety Officer: Tiffany Graves**



**School Emergency Drills  
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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID: #69257**

**School Year: 2021 - 2022**

**Type of Drill: Lock Down**

**Time of Drill: 12:00 PM**

**Date of Drill: Tuesday, September 21, 2021**

**Time Drill Was Held: Regular Class  
Time**

**Exact time required to evacuate/shelter: 01:02**

**Total Participants: 19**

**Comments:**

**Lesson Learned: Windows in Gym kitchen need coverings**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title: Administrative Assistant**

**Authorizer's Name: Dawn Gearing**

**Drill Was Coordinated With:**

**Emergency Management Coordinator: David  
Smith**

**Public Safety Officer: Tiffany Graves**

**School Emergency Drills  
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**DISTRICT: Marcellus Community Schools  
BUILDING: Volinia Outcome Base School  
54080 GARDS PR, MARCELLUS, MI 49067**

**Drill ID: #69252**

**School Year: 2021 - 2022**

**Type of Drill: Fire Drill**

**Time of Drill: 8:55 AM**

**Date of Drill: Tuesday, September 14, 2021**

**Time Drill Was Held: Regular Class  
Time**

**Exact time required to evacuate/shelter: 01:23**

**Total Participants: 24**

**Comments:**

**Lesson Learned:**

**Signature of Person Conducting the Drill:**

*Dawn Gearing*

**Authorizer's Title: Administrative Assistant**

**Authorizer's Name: Dawn Gearing**

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**Drill Was Coordinated With:**

**Emergency Management Coordinator: Kayla  
Malcom**

**Public Safety Officer: Tiffany Graves**